

## ***Delegated Decisions by Cabinet Member for Children, Young People & Families***

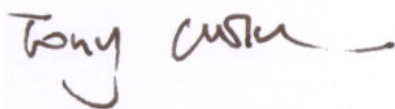
**Tuesday, 1 December 2009 at 12.20 pm  
County Hall**

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 9 December 2009 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**



Tony Cloke  
Assistant Head of Legal & Democratic Services

November 2009

Contact Officer: **Deborah Miller**  
Tel: (01865) 815384; E-Mail: [deborah.miller@oxfordshire.gov.uk](mailto:deborah.miller@oxfordshire.gov.uk)

Note: Date of next meeting: 5 January 2010

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declarations of Interest

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

### 4. Chill Out Fund 2009/10

Forward Plan Ref: 2009/057

Contact: Ruth Ashwell, Area Service Manager – Youth (Central) (01865 810649)

**12.20 noon**

Report by the interim Director for Children, Young People & Families (**CMDCY4**)

## RECOMMENDATION

*The Cabinet Member for Children, Young People & Families is **RECOMMENDED** to consider the applications (listed in paragraph 6 of this report) for grant support in the light of the officer recommendations as set out for each application as annexed to this report bearing in mind the shortfall in the remaining balance in the revenue budget.*

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Division(s): N/A
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## **CABINET MEMBER FOR CHILDREN, YOUNG PEOPLE & FAMILIES - 1 DECEMBER 2009**

### **IMPROVING AND EXTENDING PROVISION FOR CHILDREN AND YOUNG PEOPLE IN OXFORDSHIRE CHILL OUT BIDS FOR 2009**

Report by the Interim Director for Children, Young People & Families

#### **Introduction**

1. Oxfordshire County Council believes that YOUTH MATTERS and has set up a fund of £100,000 revenue and £100,000 capital to support work with children and young people across the county. The fund supports the aspirations of those working with children and young people in Oxfordshire to ensure all children and young people can access positive activities in their leisure-time by 2020.
2. How children and young people spend their leisure time has an important influence and impact on their resilience and quality of life. Engaging in constructive activities can increase their positive attitudes, improve motivation, increase aspirations, develop social and life skills, enhance interpersonal skills and help build social capital. Participation in positive activities can also help increase resilience of vulnerable children and young people who are trying to rebuild their lives. For children and young people with physical or learning disabilities it can be a lifeline and reduce social isolation. For groups such as young carers, positive activities provide respite and can improve their outlook and quality of life.
3. Projects must meet the broad aspirations above and be targeted at children and young people 8 – 19 years (extended to 24 years for young people with learning disabilities).
4. The Chill Out Fund will consider a wide range of bids supporting children and young people's access to positive activity. Applications for funding are invited that comply with the following criteria:
  - Capital or revenue funding – if both ensure the split is clear
  - Aimed at children and young people 8 – 19 (up to 24 for those with learning disabilities).
  - Show evidence of the involvement of young people in the application.
  - Demonstrate increased access to positive leisure-time activity.
  - Show matched funding from a source external to the county council.
  - Demonstrate the ability to account for funding.
5. Applications will be considered on a monthly basis.

## Bids for December 2009

6. 7 applications have been received for revenue from:

<b>Applicant organization</b>	<b>Revenue</b>	<b>Capital</b>	<b>Amount recommended Revenue</b>	<b>Amount recommended Capital</b>
Fusion	3120	1880	3120	1880
BBL youth centre	1000		1000	
Langford Cricket Club		3000		3000
Parasol	2900		2900	
Shipton Under Wychwood		5000		5000
The Project Room		5000		5000
Oxford Young Steps	3500	1000	600	1000
<b>TOTAL</b>	<b>10520</b>	<b>15880</b>	<b>7620</b>	<b>15880</b>

Revenue left (adjustment of £25k from Capital) = £22, 208  
 Capital left = £20, 121

### Grant awarded to date are as follows:

Revenue - £102792 budget spent. Bids to this meeting = £10520

Capital - £54879 budget spent. Bids to this meeting = £15880

### If recommended amount granted, funds left

Revenue - £14588  
 Capital - £4241

## RECOMMENDATIONS

7. **The Cabinet Member for Children, Young People & Families is RECOMMENDED to consider the applications (listed in paragraph 6 of this report) for grant support in the light of the officer recommendations as set out for each application as annexed to this report bearing in mind the shortfall in the remaining balance in the revenue budget.**

JIM CROOK

Interim Director for Children, Young People & Families

Background Papers: Applications

Contact Officer: Ruth Ashwell, Area Service Manager – Youth (Central)  
 Tel: (01865 810649)

October 2009

# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

Fusion

Name of Project

Open Set

Revenue:

£3120

Capital:

£1880

<b>Breakdown of costs</b>	Support staff	1500
	Film making course	3500
	Fusion, admin etc	2500
	Editing/production	1500
	Premier	1000
	<b>TOTAL AMOUNT OF PROJECT</b>	4000
	<b>Match funding</b>	9000
	<b>Chill out</b>	5000

Area: Central

☒

Northern

☐

Southern

☐

Brief description of project

Like to run an inclusive short film making project for disabled and non-disabled young people.  
Young people involved in the project will be involved in every part of the process with trained staff supporting disabled young people.

# young people benefiting

15

Age range:

13-19

Match funding in place (with whom and amount)

YOF - £7500 and Children in Need - £1500

Have they applied before

Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

Comments:

This is a good and well planned project providing support and challenge for young people with disabilities. The timescale is very tight – in the light of this I suggest funding to the total amount. I suggest 3120 funding is providing to support the revenue expenditure and £1880 to support the capital expenditure of the shoot.

Completed by: Ruth Ashwell

Suggested amount  
£5000

Awarded: Yes

No (reason)

## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Fusion

### **Name of Project**

Open set

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

13 - 19

Number of children/young people will benefit

15

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

Young people were involved in the last fusion film and their enthusiasm to produce a bigger and better film led to this bid. The young people have been involved in planning the whole bid and wrote the YOF bid which is being used as match funding for this bid.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

We would like funding to run an inclusive short film making project with Jewson Film Productions (JFP). Disabled and non disabled young people from Fusion have made 1 short film before (Witch way) with JFP which got lots of press coverage (BBC, ITV and Oxford mail) and was well received at our premier at Mal Maison in Oxford.

Professional script writers will come and pitch their ideas to the young people and we will hold auditions to select actors.

Young people involved in the project will be involved in every part of the process. Trained staff will support disabled young people in taking part in the project.

JFP's staff of professional film makers will run the training sessions, hire industry standard equipment and mentor young people in their 'on set' roles.

Describe why this project is important

Young people taking part in the project will gain increased self confidence and team working skills within a safe and supportive environment.

The publicity received by our first short film project (ITV's report reached over 7 million people) enabled us to promote inclusive working to the community at large.

We plan to use this project to allow us to run many more similar projects for young people all over Oxfordshire.

**Describe the desired outcomes and impact for children/young people and local communities**

The young people aim to use the skills and experience they gained making their first short film to make an even more professional looking film, which we hope will then enable Fusion to raise money from 'First Light Films' and 'Media Box' to run a short film studio project for young people from all over Oxfordshire.

The finished film will be shown at a premier in Oxford and entered into Short Film competitions. Local cinemas have also shown an interest in screening our future films.

Young people taking part in the project will be offered positions on JFP's next feature film giving those wishing to pursue a career in film, real experience of the industry.

#### **4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

<b>Total Cost of the Project (include funding already in place)</b>		<b>Revenue £14000</b>	<b>Capital</b>
<b>Breakdown of costs</b>	Film making course	£3500	
	Shoot	£4000	
	Fusion – Admin, publicity, project management	£2500	
	Editing	£750	
	Premier	£1000	
	Production	£750	
	Support staff	£1500	
<b>Identify amount and source of matched funding in place</b>	£7500 YOF bid --PENDING	£9000	
	£1500 Support workers – Children in need		
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>£5000</b>	

#### **5. Timescale**

What is the timescale for this project (start and finish dates)

Start - Dec 09	Finish – Feb 10
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**Film project 09**

<b>Item</b>	<b>Detail</b>	<b>Cost</b>
<b>Film making course</b>	JFP staff: Course leader (Directing, Producing, Sound) Evening session planning: 24hrs @ £10 per hr = £240 Evening session delivery: 36 hrs @ £25 per hr = £900 JFP staff: Course Leader (Script writing, Acting, Props, Lights) Evening session planning: 24hrs @ £10 per hr = £240 Evening session delivery: 36 hrs @ £25 per hr = £900 JFP staff: Director of Photography (Film Camera) Evening sessions: 12 hrs @ £25 per hr = £300 Equipment hire: £600 Transport: £250 Refreshments: £70	<b>£3500</b>
<b>Shoot</b>	Location hire: £600 Props: £200 Costumes: £200 JFP staff: Course leader (Directing, Producing, Sound) Shoot Planning: 16 hrs @ £10 per hr = £160 Shoot: 24hrs @ £25 per hr = £600 JFP staff: Course Leader (Script writing, Acting, Props, Lights) Shoot Planning: 16 hrs @ £10 per hr = £160 Shoot: 24hrs @ £25 per hr = £600 JFP staff: Director of Photography (Film Camera) Shoot@ 24 hrs @ £25 per hr = £600 Equipment hire: £680 Transport: £200	<b>£4000</b>
<b>Fusion</b>	Admin: ½ days / week X 16 weeks (60 hrs X £8.00/hr) = £480 Project Management 1 ½ days/ week X 16 weeks (180X £10/hr) = £1800 Overheads: (tel, stationery, rent) £3.81 / day X 16 weeks = £61 Insurance: 1750 (cost / year) divided by 11 ( average amount of projects / year) = 159	<b>£2500</b>
<b>Editing</b>	Editor suite hire 50hrs @ £5 per hr = £250 Editor = 50 hrs @ £10 per hr = £500	<b>£750</b>
<b>Premier</b>	Venue hire: £700 Refreshments: £250 Projector & screen hire £50	<b>£1000</b>
<b>Production</b>	DVD replications £200 Promotion packs: 30 packs at £10 per pack = £300 Contingency £250	<b>£750</b>
<b>Support staff</b>	Evening sessions: 3 staff @ £25 each session x 12 sessions = £900 Shoot: 3 staff @ £50 each per day x 4 days = £600	<b>£1500</b>
		<b>£14000</b>

# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

Blackbird Leys Youth Centre

Name of Project

4TP (for teenage parents)

Revenue:

£1000

Capital:

£

<b>Breakdown of costs</b>	Mobile crèche	540
	Healthy lunch	312
	Art and craft supplies	624
	Educational trip	324
	Admin costs	200
	<b>TOTAL AMOUNT OF PROJECT</b>	2000
	<b>Match funding</b>	1000
	<b>Chill out</b>	1000

Area: Central

☒

Northern

☐

Southern

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Brief description of project

4TP is aimed at supporting teenage parents in the Blackbird Leys area through an activity based lunchtime drop in session. Offer a range of arts and crafts etc, youth workers on hand to offer help around sexual health.

# young people benefiting

12+

Age range:

13-19

Match funding in place (with whom and amount)

Leys Childrens Centre Small grants - £1000

Have they applied before Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

Comments:

This is a good project for a vulnerable group of young people – good links between the youth centre and children's centre.

Completed by: Ruth Ashwell

Suggested amount  
£1000

Awarded: Yes

£

No (reason)

## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Blackbird Leys Youth Centre

### **Name of Project**

4TP (for teenage parents)

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

13-19

Number of children/young people will benefit

12+

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

This application is for a project which values the young people's input and participation. Young people are consulted at every step in the design of the programme and the implementation of the group on a week-to-week basis. Young parents in the area have been consulted to ascertain their needs and wishes in terms of what provision should be made, what activities should be facilitated and what other support should be incorporated.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

4TP is a project aimed at supporting teenage parents in the Blackbird Leys area through an activity-based lunchtime drop-in session. We offer a range of arts and crafts including jewellery making, glass painting etc. Each is aimed at producing an item which the young parent can keep for themselves or, alternatively give as a gift to help them to achieve economic wellbeing. We share a healthy lunch and discuss simple recipes participants can use to prepare healthy meals for their children. The youth workers are able to offer help with matters around sexual health, including giving condoms through the Ccard scheme.

Describe why this project is important

We aim to help participants to identify and develop their skills and to raise their self-esteem so that they can fulfil their potential. Often very young parents do not have the family support they need to enable them to succeed as parents or citizens. They may have come through the care system or experienced difficulties in school which meant they were unable to complete statutory education. As youth workers, we help them to explore their needs and ambitions so that they can go on to parent to the best of their

Describe the desired outcomes and impact for children/young people and local communities

We fulfil all five of the Every Child Matters outcomes –Be healthy, Stay safe, Enjoy and achieve, Make a positive contribution and Achieve economic well-being. By offering support and the opportunity to participate in manageable projects, we help to raise the self-esteem and aspirations of the young parents. In doing this we enable them to consider their long-term futures in the world of training, education or work. Of course, this is in turn beneficial to the community as a whole because the young parents will be better equipped to engage and participate as citizens, through volunteering or gainful employment.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	Mobile crèche for 8weeks @£67.50 (to enable parents to participate in messy projects)	£540	
	Healthy lunch for 12 people @ £1 per head x 26 weeks	£312	
	Art and craft supplies to offer projects over 26 weeks-averaging £2 per person per week	£624	
	To offer an educational day trip for the young parents and their children incl coach hire and entry fees	£324	
	10% admin costs	£200	
<b>Identify amount and source of matched funding in place</b>	Leys Children's Centre small grants	1000	<del>£1,000</del>
<b>Total Grant Aid requested from the Chill Out Fund</b>		£1,000	

#### 5. Timescale

What is the timescale for this project (start and finish dates)

# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

Landford Cricket Club

Name of Project

Outfield Mower Project

Revenue:

£

Capital:

£3000

<b>Breakdown of costs</b>	Used triple gang outfield mower	6000
	<b>TOTAL AMOUNT OF PROJECT</b>	6000
	<b>Match funding</b>	3000
	<b>Chill out</b>	3000

Area: Central

Northern

☒

Southern

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Brief description of project

To allow continuation of cricket for young people at the cricket club. Aim is to promote youth teams within the club through coaching and playing. The existing mower is in bad condition and needs replacing, if the mower dies young people wont be able to have home games.

# young people benefiting

Age range:

Match funding in place (with whom and amount)

Have they applied before Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

Comments:

Providing costs towards this essential piece of machinery could benefit a large number of children and young people immediately and also in years to come. The cricket club should provide some evidence of the increased use by children and young people that has taken place as a result of this funding

Completed by: Ruth Ashwell

Suggested amount  
£3000

Awarded: Yes

No (reason)

## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Langford Cricket Club

### **Name of Project**

The Outfield Mower Project

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

7Y to 19Y

Number of children/young people will benefit

140

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

Children have been involved in the long-term project at Langford Cricket Club (LCC) ever since the erection of the Cricket Nets facility at the Club. LCC applied for grants 2 years ago to The Chill Out, National Lottery, West Oxon DC. After its success in attaining £23,000 and building the facility it was quick to establish a youth training scheme within the club and get young people outside playing the game. Since then local children have been attending regularly organised sessions with qualified coaches (7 to 13 yrs) and have also played in the first youth teams that LCC has had in all its 100-year history.

The older youth (14 +) have been involved with senior players in midweek matches, which have been so successful that they are now capable of playing in The Cirencester Cup 20/20 league. This is a major achievement since LCC has struggled greatly in the past seasons with lack of 'young blood' to put forward to the more challenging events.

Apart from formalised coaching and games the children were also involved in our local fundraising Fete where they looked after stalls and helped with games. They know that the Club needs funds for the outfield mower or there will be no home games at Langford.

The local school also benefits greatly from the facility for its own Cricket Training sessions and is always keen to support the club in whatever way it can. There is a rich stock of potential talent at St Christopher's which is keen to make use of the Club facility.



### 3. Access to positive activity in children/young people's leisure-time

#### Describe the project

The project which Langford Cricket club is applying for help with is known as The Outfield Mower Appeal. The existing Mower owned by the club is in a bad condition and is in desperate need of replacement. It causes many hours of problems and is extremely inefficient at what it is supposed to do. The Club is only as good as its mower and once it dies there will be no further home games at the club.

Our project will end the anxiety over whether the outfield will suddenly become unsustainable and ensure that training, coaching and fixtures for home games for all the our youth cricketers can continue. This is imperative since LCC has just begun its building of a major Cricket Development Programme and, if it is to continue, it must have this equipment.

#### Describe why this project is important

This project is important because it will allow the continuation of cricket for young people at Langford Cricket Club. The aim of LCC is to promote the youth teams within the Club through coaching and playing the game. The Club's long-term view is to establish great coaching and youth sides at Langford and in order for this to continue as already mentioned the Club needs this equipment. The Club has already shown that it is capable of delivering its agenda since it was only two seasons ago that LCC first embarked on the Cricket Nets Project. This project is complete and the development programme underway with many youth depending on LCC for their weekly cricket. It is imperative that this continues and the 'outfield mower appeal' will secure this continuation.

#### Describe the desired outcomes and impact for children/young people and local communities

The desired outcome would be the continuation of youth development for all age groups at LCC. This would be as already mentioned in the form of training, coaching and cricket fixtures for all ages. The impact of such a project cannot be underestimated not only on young people, but on the community itself. LCC has once again become a major focal point in the village and evening matches are attended not only by players and parents but also elderly villagers who come up to the club to have a cup of tea and to socialise with other villagers. This has been proved by the Club's ability to raise funds this season through evening barbecues and teas - events that many have enjoyed and are now treating as regular social events.

Langford village now sees the Cricket Club, and what it does, as a major asset and is prepared to help at functions such as our fete and also our 'Start of Season Dance' which is scheduled for January. Indeed there is such a close connection between the Club and the Village that this dance is being co-organised with village mainstay, St Matthews Church.

Everybody in our area is fully aware of the pleasure the new nets system and its youth development has created and is fully behind its continuation. LCC is only in its early stages of achieving all its goals. It has proved that it can deliver if given the tools and a new outfield mower is imperative to this continuation.

**4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	Used triple Gang outfield mower.		£6000
<b>Identify amount and source of matched funding in place</b>	Langford Cricket Club		£1000
	Wellcommunity		£1000
	Langford Parish Council		£1000
<b>Total Grant Aid requested from the Chill Out Fund</b>			£3000

**5. Timescale**

What is the timescale for this project (start and finish dates)

Start 1 <sup>st</sup> March 2010	Finish Ongoing usage
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# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

Parasol

Name of Project

Inclusive Winter Teenage activities

Revenue:

£2900

Capital:

£

<b>Breakdown of costs</b>	Weekend residential	2900
	Teenage activity days	1300
	20 evening teenage sessions	2150
	<b>TOTAL AMOUNT OF PROJECT</b>	6350
	<b>Match funding</b>	3450
	<b>Chill out</b>	2900

Area: Central

☒

Northern

☐

Southern

☐

Brief description of project

Weekend residential – 2 day expedition staying in bunk houses, running activities, budgeting, shopping and route planning.

Teenage activity days – 6 hr session hiring in artists and running cooking projects alongside generic youth activities

Evening sessions – mixed gender groups, 2 hour sessions, generic youth sessions, cooking, art, music, etc

# young people benefiting

50+

Age range:

13-19

Match funding in place (with whom and amount)

Children in Need and Oxford City Council - £3450

Have they applied before Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

Comments:

This is a good project with funding that more than matched the grant applied for. I would recommend we support this bid in full.

Completed by: Ruth Ashwell

Suggested amount  
£2900

Awarded: Yes

£

No (reason)

## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Parasol Project

### **Name of Project**

Inclusive winter teenage activities.

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

13 - 19

Number of children/young people will benefit

50+

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

Parasol's youth panel has been actively involved in planning this project. All our activities are planned in response to the demand of the young people who use our service. These young people are very passionate about Parasol and have a real sense of ownership of the project. We work very hard to give all our young people the confidence to have their say on our activities. This feedback is given naturally as part of general conversation between young people, staff and volunteers during the activities themselves.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

#### **Inclusive teenage activities.**

**Weekend residential.** 2 day expedition, staying in a bunk house and running activities from there. Hiring in professional leaders to run activities. Young people handle budgeting, shopping cooking, route planning etc....

**Teenage activity days (2 'in days').** 6 hour sessions running from Wolvercote youth centre. Hiring in Artists and running cooking project alongside generic youth activities.

**20 evening teenage sessions.** Mixed gender group. 2 hr sessions. Generic youth sessions, Cooking, art, music projects etc...

Describe why this project is important

This project gives disabled and non disabled young people the opportunity to take part in age appropriate activities together in a safe and supportive environment. For many of the disabled teenagers we work with these activities are their only chance to socialize with peers outside of school or college. A large number of the young people we work with (both disabled and non disabled) are from disadvantaged backgrounds.

Describe the desired outcomes and impact for children/young people and local communities

Inclusive activities act as a good example for everyone in the community and helps to dispel misconceptions around disability.  
 Everybody has lots of fun. Disabled young people are able to access age appropriate activities alongside their non disabled peers who gain a real insight into equality that will inform their adult lives.  
 Increased self confidence and social skills.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>£6350</b>	
<b>Breakdown of costs</b>	<b>Weekend residential</b>	£2900	
	<b>teenage activity days (2 'in days')</b>	£1300	
	<b>20 evening teenage sessions</b>	£2150	
<b>Identify amount and source of matched funding in place</b>	Children in need & Oxford city council.	<b>£3450</b>	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>£2900</b>	

#### 5. Timescale

What is the timescale for this project (start and finish dates)

Start – Dec 2009	Finish – April 2010
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Registered Charity Number: 1055914

Providing Inclusive Play and Recreation Opportunities for Disabled Children & Young People

## Inclusive winter teenage activities.

### Budget breakdown.

Detail	Total	Raised	Need
<b>Weekend residential</b> 2 expedition leaders: £250 each per day = £1000 2 enablers: £150 each = £300 2 enablers: £150 each = £300 Transport: £500 Accommodation: £15 per person x 20 = £300 Food: £20 per person x 20 = £400 Admin: £100	£2900	£800	£2100
<b>Teenage activity days (2 'in days')</b> Venue: £50 per day x 2 days = £100 Cooking project: £5 per day x 2 days = £100 Art project: £150 per day x 2 days = £300 Enabler costs: 6 staff @ £50 per day = £600 Leader: £75 x 2 days = £150 Admin: £50	£1300	£1000	£300
<b>20 evening teenage sessions</b> Activity costs: average £25 per session = £500 Leader: £50 per session x 20 sessions = £1000 Enabler costs: 1 staff @ £25 per session x 20 = £500 Admin: £150	£2150	£1650	£500
	£6350	£3450	£2900

Parasol Project, Tower PlayBase, Maltfield Road, Northway, Oxford. OX3 9RG  
 Tel/Fax: 01865 742816 E-mail: parasol.project@virgin.net

# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

Shipton Under Wychwood Parish  
Council

Name of Project

Playarea

Revenue:

£

Capital:

£5000

<b>Breakdown of costs</b>	Equipment costs	5600
	Installation	3500
	<b>TOTAL AMOUNT OF PROJECT</b>	60000 +
	<b>Match funding</b>	38061
	<b>Chill out</b>	5000

Area: Central

Northern

Southern

☐

Brief description of project

Plan to purchase innovative equipment. Introduce self created play areas.  
Talking to an outdoor play expert t help with this project.



# young people benefiting

250

Age range:

8-19

Match funding in place (with whom and amount)

West Oxon Parish Council = £20000

Shipton under Wychwood Parish Council - £11,111

Fundraising - £6950

Have they applied before Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

Comments:

This would add value to fund raising through Playbuilder – the Parish Council have guaranteed that they can spend the Chill Out contribution before the end of March although the overall project will not be completed until later.

Completed by: Ruth Ashwell

Suggested amount  
£5000

Awarded: Yes

£

No (reason)

## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Shipton under Wychwood Parish Council

### **Name of Project**

Play area of Shipton under Wychwood Parish Council

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

8-19

Number of children/young people will benefit

250 in 8-19 age

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

Our committee have visited over 50 play areas and attended seminars and Playfair to get an idea of what is available. For our village fete we produced 2 questionnaires and displayed 45 photographs of play equipment we asked 50+ parents and children to tick their first and second preference for each age group. Their choices were clear and surprising. We are now going to ask an outdoor play specialist to talk to children and young people for their views starting with a blank piece of paper. We did this some years ago when planning a skate board area. It was a huge success

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

While we plan to purchase innovative equipment which in some cases stretches children's abilities. We will also introduce self created play areas. We have been raking up leaves into piles for children to scatter. We plan 3 large wooden boxes with ladders for access to be filled with gravel or bark or sand. A little more controversial will be a muddy area filled from our village hall gutter. This may not win approval! Our play area is 7ft above the surrounding land. We are considering cutting a ravine into the bank for better access for wheel chairs and prams. In addition there could be ladders up the sidewalls and a wobbly bridge over the top. We will certainly be listening to the out of doors play expert.

Describe why this project is important

Some years ago all our play equipment failed the new safety requirements and had to be removed. We received a letter from two young people (copy attached) which stung the Parish Council into action. Every few years we were able to raise enough to install a little bit more on an ad hoc basis. The existing equipment will remain but there is now so much more and better and more challenging equipment available. As result we are having a final push which we give us really fun play area.

Describe the desired outcomes and impact for children/young people and local communities

The desired outcome will be more children and young people mixing playing and exhausting themselves. Interactive and experimental play is essential. One of the outcomes from the questionnaire was a request for more seats and tables so what was short a visit will now become an outing. The skate board area was a previous success. requested, planned, publicised and designed, all by the young.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	Equipment costs so far		£5,600
	Installation		£3,500 Approx.
<b>Identify amount and source of matched funding in place</b>	West Oxfordshire Parish Council		£20,000
	Shipton under Wychwood Parish Council		£11,111
	Fundraising in Shipton under Wychwood		£6950
<b>Total Grant Aid requested from the Chill Out Fund</b>			£5,000

#### 5. Timescale

What is the timescale for this project (start and finish dates)

Start	Spring 2010	Finish	Autumn 2010
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# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

The Project Room

Name of Project

Artspace

Revenue:

£

Capital:

£5000

<b>Breakdown of costs</b>	See attached	
	<b>TOTAL AMOUNT OF PROJECT</b>	10015
	<b>Match funding</b>	5010
	<b>Chill out</b>	5000

Area: Central

☒

Northern

Southern

☐

Brief description of project

This is a good project idea targeting a vulnerable group of young people with sound matched funding in place. It is important that this capital expenditure is spent by the end of the financial year even though the project will progress through to 2010

Completed by Ruth Ashwell

Suggested amount

£5000

# young people benefiting

Age range:

Match funding in place (with whom and amount)

Oxford City council arts development funding = £750  
 Arts Council Funding - £1500  
 Earned Council Funding - £2760

Have they applied before

Yes

No

If yes, when, how much and have they completed evaluation form

Comments:

Providing costs towards this essential piece of machinery could benefit a large number of children and young people immediately and also in years to come. The cricket club should provide some evidence of the increased use by children and young people that has taken place as a result of this funding

Completed by: Ruth Ashwell

Suggested amount  
£3000

Awarded: Yes

No (reason)

### **Chill Out Fund Application Form**

#### **1. Name of Organisation**

The Project Room

#### **Name of Project**

Artspace

#### **2. Children and young people**

Specify the age range of the children/young people that will be supported

8-19

Number of children/young people will benefit

50+

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

I have consulted 7 different young people's groups in Oxford city including the MAP project, the LEAP project, Simon House Hostel, the GAP project, the young Asian men's group, the young women's domestic violence group and young people from the Bridge project. I have attached a report of the findings.

#### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

**Artspace** - The idea is to set up a purpose built art space for young people that is available in the evening and the weekend. It will serve as a drop in that offers life's essential of tea, activities and somewhere to go. One night a week will be given to the Jericho youth group so that they have a dedicated art room for the evening as there is limited space in the centre. This will be primarily for 8-13 yr olds. Other nights will be available for the older age bracket of 13+ it is proposed that we target disadvantaged young people in the community particularly young homeless and young people with mental health issues so that they have access to activities and support over the weekend. The sessions will be a mixture of informal and formal art related workshops, that use the arts to build personal development. They will have access to two workers who have over twenty years combined experience working with young people in a variety of settings. (CV's can be supplied for both workers if needed) It is hoped that the project will have accreditation offered through The Arts Awards.

Describe why this project is important

This project is important as comes from a genuine need to have evening and weekend activities after consulting young people about what they wanted. It has taken over a year to acquire a space that is suitable for this kind of project that will benefit young people, the local community and Artists looking to gain experience of this type of youth arts work. Its also important from a learning and personal & social development perspective as it covers 3 of the outcomes in the Every child Matters paper. For more information about the project please see our website at [www.theprojectroomoxford.com](http://www.theprojectroomoxford.com)



### Describe the desired outcomes and impact for children/young people and local communities

- be healthy – improving positive mental health and promoting self confidence through arts learning and personal and social development.
- stay safe – having somewhere to go that is supervised by appropriately trained and CRB checked adults that will encourage positive learning experiences, safely challenge inappropriate behaviour and safeguard the young persons well being in a holistic way.
- enjoy and achieve – young people taking part will learn new arts based skills, work with professional artists and engage in creative thinking. They will also take part in community projects such as exhibitions and a young persons blog about the artspace.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
	Rent at £170 per month		£2040
	Business rates		£500
	Estimated electricity bill for 12 months		£450
<b>Breakdown of costs</b>	Flooring – including hire of industrial sander and labour		£187
	Hire of skip		£200
	Repair of window frame and surround including draft proofing		£200
	Repair of ceiling caused by damp and painting and decorating costs including anti mould paint		£350
	Removal of existing strip lighting and replacement with new track lighting system by qualified electrician including initial call out fee for pricing		£550
	Removal of old sink and heating from homework area plus installation of desk and new electrical sockets		£460

	Replacement of existing kitchen unit and new sink for wet room (sink £200 + £300 for fixtures and wood to build sink unit)		£500
	New signage for the space		£155
	Furniture, including new desk and chairs £289 for desk + 10 chairs at £23 each		£519
	Storage/display unit for art work		£225
	Paint and decorating supplies		£175
	i Mac computer with quad core processor that doubles as tv /film and music unit		£1599
	Hewlett Packard printer and ink cartridges		£279
	Logic speakers		£89
	Virgin broadband package £18 per month plus connection		£316
	Data projector		£406
	Beanbags 3 at £90 each		£270
	Video camera and tripod		£245
	Minolta Digital SLR camera		£300
<b>Identify amount and source of matched funding in place</b>	Oxford City Council arts Development Funding		£750
	Arts Council Funding		£1500
	Earned income		£2760
<b>Total Grant Aid requested from the Chill Out Fund</b>			<b>£5000</b>

### 5. Timescale

What is the timescale for this project (start and finish dates)

Start January 2010	Finish December 2010
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## Consultation with young people about evening and weekend activities at The Project Room, Oxford.

### Additional information for the Chill Out application section 2

I have consulted 7 different youth groups in the city including **The young Asian men's group**, the young men from this group are 16-19 and we discussed what equipment they would need and what kind of activities they would like at weekends. This mainly involved music technology and gaming consoles. I have also talked with the students from **The MAP Project**. The young people from this group are 14-19 yrs old and we explored what is available to them at evenings and weekends and what activities they would like. Interestingly one requested a quiet space to do homework, others asked for help with art projects and somewhere to make tea! I have also been meeting with the **Young Womens domestic violence group** and they are looking for a place to do art based projects at the weekend whilst they have sitters for their children. A number of young people whom I have spoken to have mental health problems. Their concern was that there is little provision at the weekends for going somewhere to talk to an adult when things get bad, weekends are often the worst as they have to wait for Monday to speak to their key workers. To understand the need in the area I have worked with **Jericho Youth Club** based at Jericho Community Centre devising projects to help them set up their own young enterprise project. We secured £1000 for this piece of work. During this time I worked with nearly 45 young people on a project designing a range of products to sell to raise money for their group. The majority of the group are under 13 yrs old, I have also met with older members of the group that are 16+ who would like a 'cool' place to hang out away from the younger ones. It is proposed that we use The Project Room space as a dedicated art room on a Friday evening for their youth club. I have also worked with and consulted young people at **The Gap project**. During this time with them we received £5000 and made a film about homelessness which highlighted the work of the project and is now used as a tool for future funding bids. Through the GAP I met young people at **The Bridge project** and **Simon House Hostel** who again talked about the lack of things to do in the evening and weekend. I found £5000 for activities for them which included enrolling on the MAP programme in Cowley. In total I have spoken with nearly 100 young people. I have also been to Brasenose College Oxford to talk to undergraduates about the work the project in the hope of building links with the University and started to recruit for volunteers. We have also done outreach work with Cutteslowe Community Centre and run an urban arts group for 14-17 yr olds. We now have secured the use of a room which needs refurbishing to make it usable by the young people and hope that the Chill Out fund can help with this.

If you need anymore information I am more than happy to meet with the funding panel and also bring with me a representative from the young womens group.

Emma Titcombe  
November 2009

[www.theprojectroomoxford.com](http://www.theprojectroomoxford.com)

# CHILL OUT

2009/2010

Date Received:

Meeting date:

December

Name of Organisation

Oxford Young Steps

Name of Project

Basketball

Revenue:

£3500

Capital:

£1000

<b>Breakdown of costs</b>	Venue Hire	3000
	Volunteers	3000
	Kit and electric score board	1000 (Cap)
	Transport and refreshments	1050
	Officials and coaches	600
	<b>TOTAL AMOUNT OF PROJECT</b>	8650
	<b>Match funding</b>	4150
	<b>Chill out</b>	4500

Area: Central

☒

Northern

Southern

☐

Brief description of project

Meeting at BBL leisure centre for constructive activities involving team building, developing social skills, positive activities and mental exercise. Main sport is basketball but also organising various other events.

# young people benefiting

200

Age range:

8-24

Match funding in place (with whom and amount)

OYS donations and volunteers - £3150  
Fundraising = £1000

Have they applied before Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

Comments:

This is a valuable activity and would want to support the ongoing work. I am concerned that the project needs to link better with other work in Blackbird Leys on Friday and Saturday evenings and have asked the Area Youth Worker to make contact. I suggest £600 revenue costs towards officials and £1000 capital towards the kit and electronic scoreboard.

Completed by Ruth Ashwell

Suggested amount

£1600

Awarded: Yes

£

No (reason)



## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Oxford Young Steps [OYS]

### **Name of Project**

Basketball & Sports Youth Outreach

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

8-24

Number of children/young people will benefit

200

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

The Young people have been involved with OYS throughout the past couple of years, up until now. We at OYS are keeping the youth involved Planning, Marketing, Participating, Sports, Dancing, Cultural Activities, Designing and IT related projects.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

We meet every Friday at Blackbird Leys Leisure Centre from 7:30 pm to 10 pm for constructive activities involving team building, developing social skills, positive attitude, physical and mental exercise's to be healthy.

Our main sport is Basketball but we play most of the games with all range of young people involved in deciding what they want and what they enjoy doing most. These games bring all the young people together where they have fun, enjoy and meet new people in safe environment. OYS organize various youth events involving sports and music to motivate and encourage them to develop their skills and talents which can further help them to achieve what they want to be in life and be a better and committed citizen for the growth of the community.

Describe why this project is important

Because we have seen the growth from 7 members to 20 and now to 80 in last 3 years and at last years event we had 300 youth participated, enjoyed and involved in using their skills effectively in all areas of project management and community development. While over 18's are busy with night outs on Friday's, there is no project like this in estate or around to keep the young people occupied on Friday and Saturday giving young people an opportunity to be positive and involve in constructive mental exercise as we have new activities for different age groups every week.

Describe the desired outcomes and impact for children/young people and local communities

- To reduce social isolation, increased participation in sports activities for being healthy, improve outlook in a safer environment, children and young people have enjoyed and received achievement awards hence making positive contribution and achieving economic well being. Keeping them away from smoking, drugs, alcohol etc which leads to anti social behavior. For quality of life to be improved and to help rebuild lives of young people.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	Venue Hire	3000	
	Volunteers	3000	
	Kit & Electronic Score Board		1000
	Transport & refreshment	1050	
	Officials & Coaches	600	
<b>Identify amount and source of matched funding in place</b>	OYS Donations & Volunteers	3150	
	Fundraising	1000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		3500	1000

#### 5. Timescale

What is the timescale for this project (start and finish dates)

<b>Start</b> 08/01/2010 Friday	<b>Finish</b> 17/12/2010 [ but this is continuous every Friday]
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